

Houston High School

Honors Academy

Name: _____

Mentor: _____

Capstone Project Rubric

ALL COMPONENTS MUST BE COMPLETE IN ORDER TO RECEIVE HONORS ACADEMY DIPLOMA DISTINCTION

If special circumstances surrounding your project will keep you from meeting due dates, it is YOUR responsibility to be proactive and speak to an Honors Academy Faculty Committee member WELL BEFORE the proposed due date.

COMPONENT	DUE DATE	COMPLETE
I. Proposal Form (Form on www.houstonhonorsacademy.com/capstone)		
<input type="checkbox"/> Draft submitted Electronically	3/28/2022	
<input type="checkbox"/> Final Draft submitted electronically to houstonhonorsacademy@gmsdk12.org AND your HA Faculty mentor	5/02/2022	
<input type="checkbox"/> Final draft submitted in hard copy with Parent, Community Mentor, and Student Signature. The HA Mentor will sign it upon submission	5/02/2022	
II. Mentor Form (Form on www.houstonhonorsacademy.com/capstone)		
<input type="checkbox"/> Submit Electronically	4/22/2022	
<input type="checkbox"/> Hard copy with Mentor and Student Signature	5/02/2022	
III. Project Log/Journal submitted (20 hours. Log available to print on www.houstonhonorsacademy.com/capstone)		
<input type="checkbox"/> Community Mentor Signature	09/12/2022	
<input type="checkbox"/> Submit hard copy submitted to Faculty Committee mentor		
IV. Research Paper Due		
<input type="checkbox"/> See guidelines on www.houstonhonorsacademy.com/capstone	Rough Draft- 09/12/2022	
<input type="checkbox"/> MLA Format		
<input type="checkbox"/> 1200-1500 words (5 pages approx.)		
<input type="checkbox"/> at least five sources with a Works Cited page	Final Draft- 10/24/2022	
<input type="checkbox"/> Hard copy submitted to houstonhonorsacademy@gmsdk12.org AND your HA Faculty mentor		
V. Oral Presentation of findings		
<input type="checkbox"/> Scheduled by Student in communication with HA Faculty Mentor	11/14/2022	
<input type="checkbox"/> Presented to community group or selected peers		
<input type="checkbox"/> 10-15 minutes		
<input type="checkbox"/> Submit Hard copy of Presentation Evaluation (form on www.houstonhonorsacademy.com/capstone)		
VI. Celebration of Excellence Presentation		
<input type="checkbox"/> Tri-fold presentation with pictures, video etc. of your project	April 2023	
<input type="checkbox"/> Q and A session with celebration attendees		

**All Forms and documents may be located at:
www.houstonhonorsacademy.com/Capstone**